Core Belief

We believe in providing a quality education for all students in a happy, safe and secure environment.

The individual differences of all students will be respected, recognised and valued resulting in productive teaching practices, greater levels of engagement by students and improved outcomes.

We value the opportunity to provide students with the skills to enable them to become lifelong learners and successful citizens.

This will be the result of a collaborative approach by all.

School Aims

- To provide a safe, caring and secure learning environment.
- To recognise, guide and encourage self-esteem and respect for others.
- To provide stimulating learning experiences which enable all children to achieve.
- To develop school spirit and promote a sense of belonging.
- To welcome and encourage the participation of parents and community members.
- To help students grow as individuals and responsible members of the community.

Mr Michael Taylor, Principal.
Aboriginal Education

“Aboriginal Education is not only the appropriate education of Aboriginal students but also must involve the education of all Australian students about Indigenous Australia” NSW AECG inc 1995.

To this end it is important that both the Aboriginal and non-Aboriginal students of our school recognise the role Indigenous Australia has played in forming our society. Aboriginal students also need to participate freely in all aspects of education and it is important that we at Casino West Public School recognise and implement strategies which will enhance the engagement of all Aboriginal students in all aspects of the curriculum.

Anaphylaxis

Anaphylaxis is a severe and sometimes sudden allergic reaction. It occurs when a person is exposed to an allergen. Anaphylaxis is potentially life threatening and always requires an emergency response.

Schools use the Anaphylaxis Procedures for Schools and information on the department’s student health web pages when planning to meet the health care needs of students diagnosed at risk of anaphylaxis. If your child requires an epi pen forms need to be filled out.

Anti-Racism Policy

The New South Wales Department of School Education rejects racism in all its forms. It is committed to the elimination of racial discrimination – including direct and indirect racism, racial vilification and harassment – in its organisation, structures and culture, in its curriculum and in the learning and working environments for which it is responsible. In accordance with this policy the school has an Anti-Racism Contact Officer, Mrs Melinda McCormick, to whom parents and students should direct any concern.

Attendance

The Education Reform Act 1990 specifies that absences must be explained within 7 days of the occurrence. A sound education depends upon attendance and punctuality to make the most of the available resources, and to develop patterns that will prepare students to take their place in the community.

For all absent days a note is required clearly stating the date and reason for the absence. This note must be provided within seven days of the student’s return to school and must clearly state the student’s name and class, the reason for the absence and be signed by a parent/guardian.

The Department of School Education now employs home school liaison officers to liaise with parents and follow up on poor attendance, regular patterns of absence and unsatisfactory reasons for non-attendance. Please supply appropriate information. Under the Department of Education and Training NSW Attendance Policy and new Attendance Guidelines parents are to ensure that their children attend school regularly and explain absences from school promptly in writing. If your child is absent from school for any reason please supply a note to their teacher. It is mandatory that attendance rolls are entered correctly. The Department will, if needed, take action against parents for unsatisfactory attendance and fines will be enforced.

Bicycles

Children may ride bikes to school provided parents accept their responsibility in teaching them the necessary road safety rules and set a clearly defined route for the children to ride. It is compulsory for helmets to be worn and bikeways are to be used where possible. Cyclists must depart school from designated gates after school.

Canteen

Our canteen operates five days a week. It is organised by a parent committee, staffed by volunteer parents and we employ a canteen supervisor who arranges the ordering and stocking of the canteen.

The canteen provides reasonably priced quality food for the students of our school. We need volunteers for our canteen roster. It involves working one day a month from 9.00am until 2.20pm with 2 or 3 other people. It is a great way to make a contribution, to be a part of school life and have contact with the children. If you would like to join our team of canteen workers please contact the Canteen Supervisor. We need, and would love, to have you.

Lunch Orders are taken at the Canteen before morning assembly at 9.20am. These are then collected prior to lunch for distribution in classrooms. Lunchtime is 11.20am to 12.05pm. A menu is sent to parents periodically, for your convenience.

Recess is bought over the counter at 1.50pm.

Classroom Code

- Follow teachers’ instructions the first time they are given.
- Allow others to work without interruption; show consideration and respect for others at all times.
- Raise hand for permission to speak, unless otherwise directed.
- Use no language or gesture that is inappropriate or disrespectful.
- Allow all people the right to their own space.
- Don’t touch other people’s belongings without their permission.
Class Structure

Casino West Public School classes are based on a stage structure. This structure provides the school with greater flexibility in both the formation of classes and the presentation of the curriculum.

The Stages are:

- Early Stage 1: Kindergarten
- Stage 1: Years 1 and 2
- Stage 2: Years 3 and 4
- Stage 3: Years 5 and 6

Counselling Services

A District Guidance Officer and School Counsellor are available upon appointment. They are available to assist with academic matters, behaviour, feelings, health or other problems at school or at home. Students and parents can talk to the counsellor on their own or in groups in privacy and with confidentiality. Should you wish to make contact with our counsellors, please phone the office to make an appointment.

Discipline Code

GENERAL PRINCIPLES

Our school aims to:

- Provide a stable, safe and ordered environment within which students learn effectively and behave responsibly.
- Promote international harmony, national pride and inspire in students a sense of common purpose.
- Create and maintain positive relationships within the school community.
- Encourage students to develop self-discipline by accepting responsibility for their behaviour.
- Foster in students a feeling of belonging to the school and its community.
- Contribute with enthusiasm to establishing and maintaining the desirable tone and direction of the school.
- Insist on responsible student behaviour and develop practices which prevent irresponsible behaviour.
- Encourage students to value the personal dignity and worth of themselves and others.
- Promote in students a respect for the values that underpin our society and its laws.
- Recognise student achievement and promote positive behaviours.
- Contribute with enthusiasm to establishing and maintaining the desirable tone and direction of the school.

Since 2010 staff, students and parents revised and implemented new school rules and disciplinary procedures at Casino West Public School. These are based on the Positive Behaviour for Learning model being implemented in many NSW schools.

Our school rules are:

- Be Respectful
- Be Responsible
- Be Safe
- Be Cooperative

The critical role of parents and caregivers is acknowledged as the primary influence on each child’s character and behaviour and as essential partners in supporting the rules and the successful education of their children.

This program involves providing guidelines for students and teachers about appropriate and acceptable behaviour in the classroom and playground and teaching students explicit behaviour skills.

The goal is to teach students to choose appropriate behaviours and, in doing so, raise their self-esteem and increase their academic success. This will result in a harmonious and productive school environment. Success will be achieved by applying the principles of the Positive Behaviour for Learning (PBL) model.

These rules are underpinned by the Core Rules for NSW Students as outlined below.

Students in NSW Government Schools are provided with a high quality education so that they may learn to the best of their ability and become tolerant, self-disciplined, enterprising and contributing members of the school and the community.

Core rules for student behaviour have been developed to establish consistent expectations in all government schools.

All students in NSW government schools are expected to:

- Attend every school day, unless they are legally excused, and be in class on time and prepared to learn.
- Maintain a neat appearance, including adhering to the requirements of the school’s uniform or dress code policy.
- Behave safely, considerately and responsibly, including when travelling to and from school.
- Show respect at all times for teachers, other school staff and helpers, including following class rules, speaking courteously and cooperating with instructions and learning activities.
- Treat one another with respect.
- Care for property belonging to themselves, the school and others.

Behaviour that infringes on the safety of others such as harassment, bullying and illegal or anti social behaviour of any kind will not be tolerated.
Restitution
Where possible, students will be expected to make amends. For example, a child littering may be asked to tidy the playground; someone defacing property may be requested to clean the property.

Severe Behaviour Clause
If a student exhibits severe behaviour, e.g. violence, swearing at a teacher; misbehaviour on a school excursion or at a school function; vandalism, theft or truancy, he/she will be sent to the principal and parents will be contacted.

Suspension/Expulsion
There will be cases of unacceptable behaviour where it will be in the best interests of the school community and/or the student involved for the student to be removed from the school for a period of time or completely. Suspension and expulsion are options available to the principal in these situations.

Dress Code
To fulfil the requirements of the Dress Code, students are:

- Encouraged to wear school uniform at all times.
- Required to wear appropriate clothing for inclusion in specialised activities such as swimming, PE, sport, choir etc.
- Required to wear a hat in the playground at all times.
- Prohibited from wearing clothing that is inappropriate, immodest, offensive, unsafe or non-sun safe. This includes thongs, midriff tops, tank tops, singlets, platform shoes, make-up, jewellery, etc.

Excursions
Excursion consent forms and money should be placed in an envelope and labelled. These are handed to the office staff. Students cannot leave the playground unless the consent form is signed. Please be prompt when returning these forms.

Exclusions for Kindergarten to Year 2 are day excursions, with Years 3-6 attending overnight excursions as well.

Exemption from School Activities
Individuals, because of religious or cultural backgrounds, may be exempted from taking part in ceremonies or activities, which offend their beliefs. Please notify the school if this applies to your child/children.

General Consent Form
All families are asked to complete a general consent form at the beginning of each school year. This covers permission for attending supervised school activities and variations to routines approved by the Principal and in the event of an emergency, the securing of ambulance or medical attention. It also covers your child if they are included in a movie/video production or newspaper article promoting the school.

Head Lice
In an attempt to reduce the prevalence of head lice, we seek the cooperation of families. Please check and treat with appropriate products.

Health and Immunisation
Please do not send your child to school if they are not well in the morning. Should your child need medication during school hours an "Administering of Prescribed Medication Indemnity Form" must be completed by the parent and presented to the office staff.

School office staff will administer the prescribed dosage of medication at the appropriate time at school once the indemnity form has been completed and returned.

Medication must be delivered to the office where it is kept safely in a locked cupboard. Under no circumstances are children to keep medication in their bags and administer it to themselves.

Immunisation
Children enrolling in Kindergarten from 1994 are required to provide the school with an Immunisation Certificate. This does not mean that immunisation is compulsory. Parents will always have the right of choice. However, in the event of an outbreak of vaccine-preventable disease, unimmunised children will be required to remain at home for the duration of the outbreak.

An Immunisation Certificate can only be issued by the following health professionals:
- Doctor (General Practitioner).
- Senior Health Surveyor of the Local Council.
- Medical Officer of Health of the local Public Health Unit.
- Community Health Staff.

Protection against Infectious Diseases
The New South Wales Health Department recommends that all children entering school be fully immunised. Your child will be in contact with many other children and infectious diseases spread easily in these circumstances. Before starting school it is recommended that all children have:
- A booster against diphtheria and tetanus (dtdt).
- A booster dose of oral polio vaccine (sabin).

If your child has not been immunised against measles, or even if you are unsure, the measles vaccine (which includes vaccination against mumps and rubella as well) is recommended. Immunisation is available from your local doctor, local council clinics, some community health centres and children’s hospitals.

NB: It is important to keep a written record of your child’s immunisation.
Homework/Learning Habits

Homework may be given to review and reinforce work covered in the classroom. It might be used for individual research and preparation of work to be presented to the class.

However, homework is not set just for the sake of setting homework! Expectations vary according to the task that is set. Your child’s teacher will expand on what is required at Term 1 parent information sessions.

Parents

Help your child develop good learning habits in primary school. There are many ways that parents can include learning and good study habits into their child’s daily routine. Some of these include:

For younger children

- Acknowledge what your children can do, rather than concentrate on what they cannot do.
- Read to your child.
- Help with their home reader.
- Use informal activities to make learning fun, e.g. count the cutlery when setting the table or measure ingredients when cooking.
- Have dinner-time discussions about topics that are useful and of interest to them.
- Ask them to read the street map or find the address when driving somewhere.
- Encourage them to write letters to friends or relatives.
- Let them write out birthday cards and Christmas cards.
- Join a library with your children and make regular visits together to borrow books.
- Listen to a variety of music with them.
- Discuss everyday situations with them as they arise, e.g. a plumbing problem, a gate that won’t shut, where to find certain information.
- Give them the opportunity to care for a pet or take responsibility for a particular task, e.g. taking out the garbage, making the bed.
- Have the family work together as a team on a specific task.
- Play games which encourage logical thinking such as ‘I spy’ (using colour/shapes), snap.
- Play games that help to develop coordination such as bat and ball, catching.
- Ask children what they learnt today.

As your children grow older, you can be more involved by doing the following:

- Allow a set time for completing homework or tasks not done at school.
- Encourage revision of work, reading or updating of notes, if no homework is set for a given subject.
- Give praise appropriate to effort – tell your children if you feel they have put in less effort than they are reasonably capable of.
- Ask children to evaluate their own work (How do you think you went? How could you have improved it?)
- Arrange for children to have their own workspace from an early age, preferably when they start school, but do not restrict them to this area.
- Provide a reading lamp by their bed and encourage at least ten minutes reading before lights out.
- Purchase and play games that encourage their thinking skills and mathematical skills, e.g. super tic-tac-toe, connect 4, chess, draughts.
- Turn off the television and talk for a set period each day, or have the family sit down to a meal together on a regular basis.
- Once your children have started to write confidently, have them write your shopping list. You will be able to read it even if the spelling isn’t correct.
- Encourage independence in your children so they understand that their achievements come through effort. Board of Studies NSW.

Key Learning Areas

The Curriculum

The Kindergarten to Year 6 (K-6) curriculum aims to develop in students:

- Important skills in Literacy and Numeracy.
- A respect for learning.
- Positive attitudes for lifelong education.

Skills include:

- English literacy, including skills in talking and listening, reading and writing.
- Working Mathematically, Number, Patterns and Algebra, Data, Measurement, Space and Geometry.
- Skills in analysis, problem solving, information processing and computing.
- Scientific and technological skills.
Creative expression.

- Gross and fine motor skills.

- Resilience, positive self esteem and skills to function appropriately in society.

**Key Learning Areas**

To provide students with a broad and balanced education the K-6 curriculum is defined in terms of six key learning areas:

- English
- Mathematics
- Science and Technology
- Human Society and Its Environment
- Creative Arts
- Personal Development, Health and Physical Education

The key learning areas do not have equal time allocation. The greatest emphasis is given to English and Mathematics. At the same time primary schools provide children with sufficient learning in each key learning area in every year.

**Kindergarten Enrolment Policy**

Children may be enrolled in Kindergarten providing that they have reached the age of 5 years by 31st July of that year.

We, at Casino West Public School, welcome all children. However, it is our belief that those who turn 5 after Term 1 are often too young to be at school. Accordingly, if an application for enrolment is made, this factor is brought to the attention of the parents/guardians. If it is still their wish for their child to commence school, they are made aware of the potential hazards associated with starting school too early.

Documentary evidence of the child’s date of birth must be presented at the time of enrolment e.g. birth certificate or similar.

Parents/Carers are also required to provide the school with an Immunisation Certificate. (See section on Health Matters regarding Immunisation).

An intensive Kindergarten orientation programme is offered to parents and new students towards the end of the preceding year. Specific details are available from the school.

**Library**

The school library is organised and coordinated by Mrs Judith Bryant and Ms Mary Roach. Each week children will have a library lesson when they can exchange books. It is expected that each child will have a library bag to carry their books in. This can be a calico bag or other material bag. (No plastic shopping bags please).

**Newsletters**

To help parents keep up to date with what is happening at the school a newsletter is sent home each Tuesday with every child.

**Parent Participation**

Parent participation is greatly valued at our school. This can occur in various ways through: the Parents and Citizens Association, canteen, fundraising and various classroom activities. All people working with children are required to complete a Working With Children Check form, available at the office.

**Parent and Citizens Association**

The P&C Association meets at the school on a regular basis. Membership is open to all parents and guardians. Its aims are:

- To do all things possible for the improvement of the general conditions and amenities at Casino West Public School by raising funds.
- To expend money in accordance with the stated objectives of the organisation.
- To assist similar educational institutions in such manner as the association may from time to time decide.

The association conducts fund-raising projects of various types during the year. All parents are encouraged to participate actively in the P&C Association and its activities for the benefit of the whole school.

**Personal Hygiene and Appearance**

Please do all in your power to ensure that your child leaves home each morning appropriately prepared: i.e. well-fed, clean and neat and with the necessary equipment for the day. As your child grows older and you give him/her more responsibility for personal hygiene and grooming, it is still necessary for you to oversee his/her efforts.
Personal Property

All students of the school must take care of their personal property. Students are permitted to bring skipping ropes, tennis balls, soft miniature balls and small inexpensive toys (excluding electronic toys such as mobile phones, ipods, nintendo DS’s, etc.) for use before school, during lunch play and at recess.

Please note: The school takes NO responsibility for the loss or damage of any play equipment students may bring to school.

Phone Messages by Parents/Guardians

In an effort to reduce the number of interruptions to school routine, parents are requested to refrain from sending messages to students via the office, except in an emergency. There are few phones in the school and teachers prefer not to have disruptions during valuable learning time.

Placement of Students

Children transferring to Casino West from other NSW schools are required to bring a transfer certificate from the previous school. Children from interstate and overseas are requested to supply all relevant information.

Protection from the Sun

The school is set in an area with high (and increasing) incidence of skin cancer, therefore children are encouraged to wear appropriate headwear to protect nose, ears, cheeks and lips. Wide brimmed school hats are available for purchase at the school canteen for $8.00 each. Students without protection are directed to play in a shaded area. This ‘no hat-play in the shade’ policy applies during all seasons of the year. Excursions require the same dress code.

Preschool

Casino West has a Preschool which caters for students who are 4 years and above. Students attend 15 hours per fortnight. The preschool has two groups available. Preschool times are 9.00am – 3.00pm. Fees apply and enquiries can be made at the Preschool on 6662 8995.

Reading Recovery

Some students find it hard to learn to read and write for a variety of reasons. The Reading Recovery Programme helps these students to become successful readers and writers within a short time by giving them extra help while they are still very young, i.e. when they are in Year 1.

Reading Recovery is an individual programme where student and teacher work together for half an hour every day, as an extra to the normal classroom literacy programme. The specially trained teacher helps the student to read many books and write stories each day. In this way, the student is more likely to catch up with classmates and the extra help is then no longer needed.

Religious Instruction

Scripture occurs on Thursdays: 12.05pm for Infants and 12.35pm for Primary students. All scripture lessons are non denominational. Scripture is not compulsory. However, a note requesting that your child does not attend scripture is necessary.

Reporting Student Progress

Student progress is monitored regularly by teachers. They use a variety of assessment strategies. The reporting of student progress is on-going and involves: work samples, parent/teacher interviews and reports. The process is as follows:

Term 1 ~ Early term Parent Information Evenings.

Early Term 3 ~ Mid Year report sent home K – 6. Optional parent/teacher interview.

Term 4 ~ End of Year student report. Optional parent/teacher interview.

NB: Parents are strongly advised to contact class teachers for face-to-face interviews at any time throughout this process or throughout the year if they feel they are needed. Parent/teacher meetings can be organised by contacting the front office.

Representative Sport

District PSSA championships in swimming, athletics and cross-country are well supported. Opportunities are provided for talented athletes to participate in District and Zone trials in a wide range of sports and in school teams participating in the “State-wide Knockout”.

School Banking

A school banking service is available at the school on Thursdays. Children are encouraged to open accounts and learn to save some of their money. Information packages are available from the front office.

School Concerns Including Learning Difficulties

If you are concerned about your child’s progress in school, whatever the concern, you should discuss the matter initially with the class teacher. The school counsellor, assistant principal or principal can also be contacted. If an educational or behavioural problem is felt to exist, the child’s name will be placed on a waiting list to be referred to the Learning Support Team committee. The results of this committee meeting will be discussed with parents, and referrals to specialist personnel (e.g. guidance officer, speech pathologist or support teacher) may be necessary.
School Contributions

While the state government gives each school a grant, there is usually a gap between that amount and what is regarded as anticipated expenditure. Any shortfall must be met by other means, and these are, of course, by fundraising and school fees. Casino West Public School enjoys a high quality of education and facilities. It is important that the school receives the support of parents in a financial and volunteer capacity to enable the school to continue giving this service. Please lend your support.

Fee payments can be made at the front office. The school contribution is $30.00 for the first child and $60.00 per family. EFTPOS is available of the office for school payments.

School Records

Certain information, of a confidential but vital nature, is requested when you first enrol a child. Changes in address, home and work telephone numbers, emergency contacts, etc. should be communicated to the class teacher or front office as soon as possible. Changes in family circumstances, which could influence a child's behaviour, attitudes or performance, should be discussed with the Principal and/or class teacher.

If a court order concerning parental access to a child or custody of a child exists, this will need to be seen by the Principal, and a copy placed in our files.

No information may be given out about students over the telephone.

School Supervision

Students should not arrive at school before 9.00am unless they travel by bus. Teacher supervision of the grounds and buildings does not commence before 9.00am. Students must not remain on the school premises when school has finished (unless they are supervised by a teacher) or prior arrangements are made with the school.

Students are not permitted in the school grounds during weekends or holidays, except for approved activities. No student is allowed to leave the school premises without permission from a teacher.

School Uniform

This school will encourage the wearing of the approved uniform. At the time of enrolment, parents will be given a clear outline of the dress code and asked to support it.

Unacceptable dress:

- Tank tops/singlets
- Thongs/bare feet/platform shoes
- Clothes and belongings displaying offensive or inappropriate language or graphics
- Clothing considered to be unsafe and/or immodest, including sun safe.

Set out below is the school uniform, which students are encouraged to wear at all times at school, and also when attending school functions or representing their school. It helps students identify with the school and promotes school pride and loyalty.

Boys and Girls

Summer and Winter Uniform

- Maroon school T-Shirt.
- Black shorts, slacks, or skirt for girls.
- Plain grey socks.
- Black pullover.
- Black shoes, brown sandals may be worn in summer.
- School dark navy broad brimmed hat.
- Optional – black track suit.
- Thongs are not permitted at any time.

Clothing Pool

- A clothing pool operates from the office and at different times good quality used uniforms are available.

Student Achievement and Positive Behaviours

Casino West Public School has developed a 'level system' to standardise procedures. All forms of behaviour, whether they be positive or negative, have been allocated a level and a suitable consequence.

These consequences range from praise and positive reinforcement for appropriate behaviour to suspension or expulsion for consistently intolerable behaviour. These behaviours are recorded in the schools RISC computer system.

All members of the community are to be made aware of these levels. Children can therefore be guided towards making appropriate choices regarding their behaviour and at the same time accepting responsibility for inappropriate choices.

It is essential that students are regularly rewarded for positive behaviour. Rewards will vary from classroom based practices to whole school rewards.
The Merit Award Scheme

The merit award scheme was introduced in 1995 to supplement the schools assertive discipline program. Modifications to the scheme have been made in 2001 and 2006 in order to support the development of each child. In 2008 the Positive Behaviour for Learning (PBL) model was implemented throughout the school.

Each term children are able to achieve Bronze, Silver and Gold level by displaying good behaviour and responsible learning practices. If a child’s behaviour results in a negative RISC entry on our computer system they are not eligible for the next level.

Each term children who are not entered into RISC for inappropriate behaviour receive the following rewards.

<table>
<thead>
<tr>
<th>Weeks</th>
<th>Level</th>
<th>Reward</th>
</tr>
</thead>
<tbody>
<tr>
<td>1, 2, 3</td>
<td>Bronze</td>
<td>½ hour play</td>
</tr>
<tr>
<td>4, 5, 6</td>
<td>Silver</td>
<td>Movie/Treats</td>
</tr>
<tr>
<td>7, 8, 9</td>
<td>Gold</td>
<td>Afterschool Disco</td>
</tr>
</tbody>
</table>

Additional Practices

- Playground awards.
- Weekly assembly awards.
- Recognition in weekly newsletter.
- In class rewards e.g. class parties.
- Annual presentation.

Student Assistance Scheme

Sometimes the school can assist families who are experiencing financial hardships. Small amounts of funding are available to assist in the purchase of clothing, payment of excursion costs etc. For assistance or more information contact the Principal.

Student Behaviour Levels

**WHITE LEVEL**

All students start at this level at the commencement of each term.

**Behaviour**

Student is co operative and a positive school citizen.

**Consequences**

- Rewards.
- Praise.
- Positive reinforcement.
- Staff and parents are proud of you.

**GREEN LEVEL**

**Behaviour**

Occasional misbehaviour, low level behaviour repeatedly:

- Littering.
- Playing out of bounds.
- No hat and refusing to play undercover.
- Playing after bell.
- Throwing or playing with sticks.
- Not completing set work.
- Mistreating others property.
- Disruptive behaviour.
- Interrupting others games.
- Behaviour causing sister class visit.
- Parents receive a phone call by the class teacher for 3 incidents over a 5 week period.
- Four RISC entries over a five week period will place a student on this level. Students will remain on Green Level until 5 days of no RISC entries are recorded.

**Consequences**

- Phone call from Assistant Principal.
- Interview with parent.
- Counsellor intervention.
- Withdrawal of privileges (excursions and/or representing school).
- Isolation.
- Repairing or compensating for damage to property.
- Communication book.
- Possible suspension.
- Behaviour plan implemented.
- Behaviour card.
- Incident report/bullying sheet.
- Assertive Discipline Model-sister class.
- Return to Green level if no further breaches after one week.

**ORANGE LEVEL**

**Behaviour**

Consistent breaches of Orange level are:

- Being abusive.
- Not engaged.
- Disruptive behaviour.
- Disobeying teachers instruction.
- Purposefully destructive behaviour.
- Use of offensive language (not directed at anyone).
- Throwing objects.
- Repeated disruptive behaviour at assemblies or bus lines.
- Deliberate teasing/name calling/ bullying.
- Physical violence towards other students.
- Vandalism.
- Misbehaviour on excursions or school functions.
- Deliberate damage to school property.
- Continual refusal to do as asked by teacher.
- Conscious stealing.
- Intimidating behaviour.
- Students who are on a Green level and who are placed on RISC (4 times) while on Green level will proceed to Orange level.
- Students who have been on a suspension are placed on Orange level on their return and if no infringement after one week will return to Green Level.

**Consequences**

- Phone call from Assistant Principal.
- Interview with parent.
- Counsellor intervention.
- Withdrawal of privileges (excursions and/or representing school).
- Isolation.
- Repairing or compensating for damage to property.
- Communication book.
- Possible suspension.
- Behaviour plan implemented.
- Behaviour card.
- Incident report/bullying sheet.
- Assertive Discipline Model-sister class.
- Return to Green level if no further breaches after one week.
RED LEVEL

Behaviour
Consistent breaches of Red level behaviour are:

- Swearing at teacher.
- Assaulting staff/students.
- Possession of weapons or illegal substances.
- Intolerable behaviour.

Consequences
- Parent contacted immediately.
- Suspension – discretion of the Principal.
- Resolution interview before the student returns to school.
- School counsellor intervention.
- Police notified of criminal behaviour.
- Withdrawal of privileges.
- Possible expulsion from school.
- Parent contacted on weekly basis.
- No representation in school teams.
- Back to Green level if no further breaches after one week.

Students' Behaviour at School

General principles:

1. Students who want to learn have important rights which the school should defend.

2. Our school exists to meet the educational needs of children and to contribute to their social development. Discipline and student welfare matters are founded on this basis.

3. Schools are required to make every effort to ensure that education is a rewarding and relevant experience. In this school there is an extensive welfare network of caring staff members committed to achieving that goal.

4. Sometimes, however, despite our best efforts some students seem unable to benefit from the school’s endeavours. Often such students disrupt the school to the extent that the motivation, work and well being of other students and staff members are jeopardised.

5. Isolation, suspension, exclusion and expulsion are legitimate strategies in our discipline policy.

6. A student who is insolent, disruptive, persistently disobedient or violent may be suspended from school. No school is expected to tolerate behaviour of this kind.

7. Students of any age may be suspended or excluded.

8. The assistance our school may provide (by way of counselling and/or special programs) does not and cannot take the place of the responsibility of parents for the behaviour of their children at school.

9. Items such as electronic games, radios and mobile phones have the potential to distract students from teaching/learning activities and are not allowed at school.

Swimming

Swimming is limited to the summer months. In Terms 1 and 4, swimming is a school sport activity for Years 3 – 6. An intensive 10-day swimming scheme also operates in Term 4 for all of Year 2 students and those in Years 3 – 6 who cannot swim. This is a "learn to swim" program.

Technology

At Casino West Public School we believe technology is an essential component of children’s learning. To support the teaching of technology every classroom has an interactive whiteboard.

Students regularly use iPads to assist with the teaching of literacy and numeracy and have computer skills lessons in the library’s computer laboratory.

Timetables

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.00am</td>
<td>All children sit in assembly area</td>
</tr>
<tr>
<td>9.00am</td>
<td>Proceed to play areas</td>
</tr>
<tr>
<td>9.20am</td>
<td>Assembly</td>
</tr>
<tr>
<td>9.30am</td>
<td>Lessons commence</td>
</tr>
<tr>
<td>11.20am</td>
<td>Lunch</td>
</tr>
<tr>
<td>12.05pm</td>
<td>Lessons</td>
</tr>
<tr>
<td>1.50pm</td>
<td>Recess</td>
</tr>
<tr>
<td>2.20pm</td>
<td>Lessons</td>
</tr>
<tr>
<td>3.20pm</td>
<td>School finishes</td>
</tr>
</tbody>
</table>
Transport to and from School

Free bus transport is available to all children in Kindergarten and Stage 1. Other children who live more than 1.6km (radially) from the school may also apply for free transport. Children from Stages 2 and 3 who live closer than 1.6km can make a special application on safety grounds or if they have to walk 2.3km or more.

Private Car Transport: Please be punctual and collect your children at 3.20pm. This avoids stressful situations for the child. Please avoid collecting your child in Lockett Street. Buses arriving and departing make this a dangerous area for young children.

Use of School Facilities

Outside organisations seeking to use the school facilities should contact the Principal for an application form. A committee will consider applications and advise those concerned of the decision and rental charges.

Visitors and Volunteers

All visitors and volunteers are expected to collect a name-tag from the front office and sign-on upon entering school grounds.

Volunteers must complete a Working With Children Check form before commencing any voluntary work in the school. Visitor badges are available at the office to wear.

Casino West Public School
84a Hotham Street
Casino NSW 2470

Phone 6662 1916
Fax 6662 6373
Preschool 6662 8995

Email Casinowest-p.school@det.nsw.edu.au

Web Address www.casinowest-p.schools.new.edu.au